

**OFFICE OF THE ATTORNEY GENERAL**

Admiralty House, 53  
South Street  
Valletta

**Vacancy Title:** Lawyer (Scale 7)

**Reference:** 387566

**Job Type:** Full Time

**Location:** Il-Belt Valletta, Malta

**Closing Date:** 31<sup>st</sup> January 2023

**General Information**

LL.D. or Master of Arts in Advocacy, warrant and a minimum of one (1) year working experience.

**Eligibility Criteria**

LL.D or Master of Arts in Advocacy, Warrant and 1 year working experience.

A person performing duties in the position of Lawyer will be directly responsible to the Attorney General and to any other officers of a rank higher than lawyer within the Office of the Attorney General as the Attorney General may from time to time direct.

Apart from any specific assignments which may be delegated to the officer by the Attorney General in the course of the duration of this Contract, the main core duties attached to the position of Lawyer are the following:

1. To perform all legal work which may be performed by a practicing Advocate in accordance with the standards of the profession;
2. To attend EU meetings including working parties, EU experts meetings etc.
3. To follow EU infringement proceedings of various meetings including giving advice, attending related meetings both locally and internationally.
4. To work in a spirit of co-operation with other lawyers and officers of the Agency and in particular to demonstrate ability to work in a team together with other legal staff both in the unit to which the Lawyer may be assigned and in the Office in general;
5. To show an interest in assisting persons seeking the services of the Office and to assist such persons in obtaining the services required;
6. To do research as may be required by a legal officer being his/her senior in rank in the same Unit;
7. To assist other Lawyers in the preparation of complex cases as may be directed by a legal officer being his/her senior in rank;

8. To hold meetings with clients and to give legal advice;
9. To draft judicial acts;
10. To draft laws and regulations contracts and other instruments and to peruse documents drafted by others;
11. To perform the necessary preparatory work in order to put forward evidence in court cases and to plead in such court cases as may be assigned to him/her either in accordance with a general division of duties or on the basis of specific assignments;
12. To act in conjunction with his or her superiors in assessing legal risk;
13. To participate in Boards, Working Groups or Committees on behalf of the Office in Malta and abroad;
14. To perform international work and to represent Government in the committee structures of the EU, the Council of Europe and other international organizations;
15. To participate in negotiation on behalf of clients of the Office.

Other remarks:

Parastatal

**Profiles ISCED Level: Master or Equivalent – Level (7)**

Subject	Level	Grade
Lawyer's Warrant	Competent	N.A.

**Past Experience**

Occupation	Experience (months)
Lawyer's Warrant	12

**Driving Licenses**

No Driving Licences

This vacancy does not require any driving licences.